

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
MINUTES OF BOARD MEETING
AUGUST 21, 2003**

A meeting of the Georgia State Board of Occupational Therapy was held on August 21, 2003 in Room 202, of the Professional Licensing Boards, Secretary of State, 237 Coliseum Drive, Macon Georgia with the following members present:

Members Present:

Kendyl R. Brock, O.T. President
Mary Louise Austin, Consumer
Donna J. Domyslawski, O.T.

Kathleen H. Conyers, O.T., Vice President
Karen L. Cadaret, O.T.A.

Others Present:

Jacqueline A. Hightower, Executive Director
Wylencia Monroe, Assistant Attorney General
Kathy Harvey, Area Supervisor, Enforcement
Sandra N. Marshall, Applications Specialist
Pam Candler, Interim Board Secretary

Ms. Brock established a quorum of the Board and called the meeting to order at 10:10 a.m.

Agenda: Ms. Domyslawski moved and Ms. Cadaret seconded and the Agenda was approved as amended.

Minutes: Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve Minutes from the April 11, 2003 application meeting. Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve the minutes from the May 23, 2003 Application Meeting. Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve minutes from the August 1, 2003 Conference Call.

Ms. Conyers moved and Ms. Cadaret seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-19(h)(2)(4) and O.C.G.A. §43-1-2(k)(1)(2) to deliberate on investigations and applications and to receive information on investigations and applications. Voting in favor of the motion were those present who included Board Members Brock, Domyslawski, Cadaret, Conyers and Austin. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

New Board Member Orientation:

Ms. Hightower welcomed the newly appointed board members and gave an overview of the functions of the Professional Licensing Boards Division of the Secretary of State. Ms. Harvey discussed Enforcement Section. Ms. Monroe provided the board with information on the disciplinary process and the role of the Attorney General's office. Open Meetings and Open Records laws were also discussed. Ms. Marshall and Ms. Starr reviewed continuing education requirements and applications of modality certification.

Enforcement Matters:

Case No. OT020008: Ms. Austin moved and Ms. Conyers seconded and Board voted to refer to the Attorney General for disciplinary action with a recommendation of licensure revocation.

Case No. OT020015: Ms. Cadaret moved and Ms. Domyslawski seconded and the Board voted to refer to the Attorney General for disciplinary action with a recommendation surrender of license.

Case No. 1401020001: Ms. Austin moved and Ms. Conyers seconded and the Board voted to refer to the Attorney General for disciplinary action.

Cognizant Report:

Case No. OT0110007: Ms. Cadaret moved and Ms. Domyslawski seconded and the Board voted to request an update from the Attorney General and Enforcement Department.

Board Policy: Professional Association Memberships: Ms. Cadaret moved and Ms. Domyslawski seconded and the Board voted that board members not participate as officers, elected officials, committee member, or ad hoc member in professional associations while serving on the board. Ms. Domyslawski and Ms. Conyers abstained. Motion carries.

Correspondence:

The Board considered the following correspondence and matters of interest:

Karen C. Smith, OT, The American Occupational Therapy Association, Inc., requested to meet with the board to provide occupational therapy practice materials and discuss continuing education.

Board Response: Request approved.

Dawn I. Bowen, O.T. Are OTs allowed to bill under certain codes?

Board Response: Your question should be directed to the Georgia Occupational Therapy Association or the insurance company.

Catherine Meehan, OTR/L, Concern with the change in continuing education requirements.

Board Response: The board has notified licensees at least three times since the last biennium.

Lisa T. Donohue, OTR/L, Do I need to meet the continuing education requirements?

Board Response: Refer to law and rules.

Student Loan Default:

Ms. Domyslawski moved and Ms. Austin seconded and the Board voted to suspend Kevin Cooper's license to practice as an Occupational Therapist Assistant, License Number OTA00503 for failure to repay a student loan, and further moved that this suspension will cease upon receipt by the Joint Secretary of "Notice of Release" from the Georgia Higher Education Assistance Corporation.

Applications:

Because the board reviewed applications at the August 1, 2003 meeting, the orientation required several hours, the review of applications for certification in Physical Agent Modalities will be reviewed at the September board meeting.

Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to adjourn the meeting at 5:15 p.m.

Pam Candler, Interim Board Secretary

Kendyl Brock, O.T., President

Jacqueline Hightower, Executive Director

Mollie L. Fleeman, Division Director